INDONESIA

**Address:**19, Altamount Road, Kemps Corner, Mumbai 400 026.

**Contact No:**

Tel : 2351 1678 / 2353 0900 Fax : 2351 0941 / 2351 5862.

**Business Visa  :**

Valid passport last 6 months,
Two visa application  forms back to back print sign by blue pen as per the ppt, (pls do not fill form as correction is not accept by consulate)
Two colour photographs, 35 x  45mm white background 80% face must be seen,
Covering letter on company letterhead requesting for visa and should mentioned passenger’s name and passport details & Brief introduction of the company addressing to CONSULATE GENERAL OF THE REPUBLIC OF INDONESIA MUMBAI, INDIA,
Invitation fax to the Consulate addressed to The Consulate General of the Republic of Indonesia, Mumbai, India & one copy to us KTP card copy is the ID Card copy of the person who signing the invitation letter one to us & one directly fax to consulate front and back page,
Return ticket with ticket number,

**Tourist Visa  :**

Valid passport last 6 months,
Two visa application forms back to back print sign by blue pen as per the ppt,
Two colour photographs,
Foreign exchange $ 1000 endorsed on the passport is must or International credit card front and back page copy,
Covering letter addressed to The Consulate General of the Republic of Indonesia, Mumbai, India,
Return ticket with tkt number,
Covering letter req. on Business letter head or original  Leave letter from the Company,
Personal covering letter from pax add to The Consulate General of the Republic of Indonesia, Mumbai, India in details with pax residence address and ctc number on top.

**Employment Visa :**Org passport valid for last 1 year.
2 visa application form back to back print and sign as per the passport by blue pen only pls do not fill form as correction is not acceptable.
2 photo graph white background.
Org covering letter from pax with full detail and mentioned home address contact number add to CONSULATE GENERAL OF THE REPUBLIC OF INDONESIA MUMBAI, India mentioning Indonesian company name with address, ctc number and what will be his designation.
Approval from Indonesia Immigration
Letter from Labour Ministry of indonesia
Contract Agreement copy from Indonesia with sign by Indonesia company person and applicant
previous work experience certificate copy from 01st Jan 2010 to till dated on company letter head with joining and leaving date on company letter head with full address and ctc number
Qualification certificate copy
One way ticket with ticket number
Appointment letter copy from Indonesian company.

**Visa Time Taken                 :**02 Working days

**Visa Fee                               :**Single entry Tourist **Rs. 3,000/-** **Cash**

**Visa Sub. Time                    :**10:00 AM to 12:00 PM

**Visa Coll. Time                    :**02:00 PM to 03:30 PM