SPAIN   
(SCHENGEN STATES)

**Address:**

Maker Chambers IV  Jamnalal Bajaj Rd, Nariman Point, Mumbai, MH 400021

**Contact No:**  
Tel. 022 2288 0219

W.E. F . 22nd June 2015 , All the passports will be send by courier to the applicant's address Or applicant's company address as mentioned in the covering letter.

W.e.f 28th July 2014, Spain consulate new requirement mention below-:

1. As we have inform you all, that all the passport will be courier directly to the client, as if now the courier address has to be mention by the passenger on company covering letter.

2. Passenger traveling with wife, require original Marriage certificate, even name of spouse are mention on the passport.

3. Child traveling with parent’s Original Birth Certificate require.

W.e.f  24 June 2014: Please note that with immediate effect, applicants who are applying with their families have to submit the proof of family relation with the principal applicant, for example: If he /she is spouse then Marriage Certificate and in case of Child Birth Certificate is required in original .

W.E.F. 07th March , 2014 , the consulate will require type Visa form , Medical declaration & Authorization form to be filled online only.  
The forms should be signed in blue pen only.

As per All the Scghengen consulates in Mumbai, henceforth no handwritten passport will be accepted for visa submission.

w.e.f. 28.11.2013, the consulate required medical insurance for 15 days from the date of return in India.

Please note that the Consulate will accept the medical insurance listed by the Consulate.

w.e.f. 6th March 2013, Medical declaration form has to be sign by the passenger along with the visa form as to be submitted while submission of application. Kindly download the form below.

All application need to submit their old passport along with the visa application, pls note its mandatory and without it the application will not be accepted by the vfs or consulate .

W.e.f  21st Nov 2011, Spain submission has to been done in VFS.

With Immediate Effect Passports which are issued more than 10 years ago, cannot be accepted any more , the pax will have to take a fresh passport.

**Business Visa  :**

Valid Passport for 3 months from the return date,  
One original type application form dully filled in and  its should be signed with a blue ball-point pen by the applicant with a photo should be pasted / stuck & in visa form E mail address of Applicant with the telephone number,  
Two latest photographs 3.5 cms x 4.5 cms with the head centered in the frame 80% face,  
Covering letter from Indian company with mentioning the pax designation, Date of Joining & his Salary Or pax is doing a business then he pax to give Indian company registration copy Or If pax is partner of company then partner ship deed  copy .    
Invitation letter from Spain,  
Hotel confirmation as per the air ticket,  
If working then Salary Slip for last 6 months,  
Personal 3 yrs Income Tax Papers,   
Personal bank statements for last 06 months with bank seal & signed,  
Pan card copy,  
Overseas Mediclaim policy (w.e.f. 28.11.2013, the consulate required medical insurance for 15 days from the date of return in India)  
Return ticket

**Tourist Visa  :**

Valid Passport for 3 months from the return date,  
One original type application form dully filled in and  its should be signed with a blue ball-point pen by the applicant with a photo should be pasted / stuck & in visa form E mail address of Applicant with the telephone number,  
Two latest photographs 3.5 cms x 4.5 cms with the head centered in the frame 80% face,  
Covering letter from pax on company letter head in detail, If pax is working then covering letter from pax on plain letter & leave letter from Indian company on company letter head,   
Hotel confirmation as per the air tkt, If pax is visiting to any relatives & friend then we required Invitation letter duly attested by Spanish Police if there is an Sponsor [Carta Di Invitation letter].   
Personal IT paper for last 3 years,  
Personal bank statements for last 6th Months with bank original seal & signed,  
If working then salary slips for last 6 months,  
Pan card copy,  
Overseas Mediclaim policy (w.e.f. 28.11.2013, the consulate required medical insurance for 15 days from the date of return in India)  
Return ticket  
Hotel vouchers

**Visa Time Taken**                            :          12 Working days

**Visa Fee**                                          :          Rs. 4,030/- by DD.

**VFS Charges**                                  :           Rs. 1,350/- in Cash

**DD Charges**                                   :           Rs. 75/-

**Visa Sub. Time**                              :           10:00 AM to 02:00 PM

**Visa Coll. Time**                             :           W.E. F . 22nd June 2015 , All the passports will be send by courier to the applicant's address Or applicant's company address as mentioned in the covering letter.